



Regular Board Meeting Minutes
Thursday, April 27, 2023, 5:00 p.m.
Location: In Person at Address Below

WISH Community School (TK-5), 6550 80th Street, Los Angeles, CA 90045

and Via Zoom Virtual Meeting Platform

[Zoom Link](#)

Meeting ID: 829 8091 3041

Password: JqU5rN¹

I. CALL TO ORDER

Board President Miles Remer called the meeting to order at 5:08 pm

II. ROLL CALL

Board Members: Miles Remer, Karina Fedasz, Raj Makwana, Julie Grimm, Suzanne Madison Goldstein, Matthew Swanlund, Dr. Victoria Graf, Dr. Mary McCullough, Ben Tysch

Staff/Guests: Shawna Draxton, Jennie Brook, Mike Johnston

Absent: Fernando Guerra

Zoom Participants

Mary McCullough, 1 LMU Drive, Los Angeles, CA 90045	Mike Johnston

III. PUBLIC COMMENT

Three guests in person and many guests online requested that WISH reject LAUSD’s Prop 39 offer insofar as it includes Paseo Del Rey for the 23-24 school year. They raised several concerns and questioned the need to place WISH on the Paseo campus.

¹ Please see Notice No. 2 at the end of this agenda for complete public access information. Please note that in compliance with the Brown Act, as modified by AB 361, the physical locations of individual participants are omitted.

IV. ITEMS FOR BOARD INFORMATION AND/OR DISCUSSION, INCLUDING COMMITTEE AND SCHOOL LEADERSHIP REPORTS

Item 1:	Executive Director Monthly Report
Description:	Comprehensive monthly report to the board on all operational and organizational matters, including academic achievement, climate and culture, human capital, and health and safety (including COVID-related matters as required)
Purpose:	Information and Discussion
Presented By:	Dr. Shawna Draxton
Materials:	To Be Distributed
Est. Time:	10 min
Minutes:	Return to school COVID policies are updated and in the board folder. Continuing with no masking and with COVID protocols. ELOP programs have had great success with after school providers and early morning care. Vendors will partner with WISH for after school summer school as well as at the end of school year. LMU partnership continues with Grant work - filming moved to this summer. Teachers are excited. Lunch and breakfast program is working out well and will continue through summer. Enthusiastic kids are participating in Rock The Test week prior to next week's state testing. State testing runs within a two week band. Quarter four is here and is focused on POLs and end of year service learning projects. High schoolers are enthusiastic about prom. Baseball team has very strong wins. Progress and work is showcased in main hallways. Thank you to everyone who participated in the blood drive. Upcoming events are WISH-apalooza, 4th of July float design, LMU Regatta. Prop 39 has a deadline at the end of March, WISH let the district know that it would like to stay at WESM and Orville Wright. Will keep working to obtain an alternative agreement. Enrollment offers are out for 23-24. Outreach activities planned starting with last night's tour and emails have been going out. WISH Academy had their oversight visit this past week so thank you to all of the board members who came to support the faculty and staff. Continue with School Site Councils. Hiring for next year, have panels and teams working on new positions. Principal Murphy will be moving back to Iowa this summer and will be very missed. One more round of end of year verified data will occur.

Item #2:	Finance Updates
Description:	Review of February 2023 financials and updated forecast.
Purpose:	Board Informative
Presented By:	Ben Tysch/ExED
Materials:	To Be Distributed
Est. Time:	10 min

Minutes:	Eye on both this year and forward looking. Looking at net income of \$55k down about \$7k from the prior forecast. Both revenues and expenses are lower than in the prior forecast. Pushed off some one time funds until next year. No new actual variances in any single line items to report. ADA is 1054 which is up so LCFF revenues are up. January budget proposal from governor is 8% COLA so not expecting more than this. Will know more in May. There will be a vote later on a resolution for another bank account based on the recent Silicon Valley Bank issue. Recommendation is to move a chunk of funds (approximately \$250k) into a brokerage account. Finance Committee will come up with a policy so bi-directional transferral, less risk, more yield, etc.
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Item #3:	Legislative and General Updates
Description:	Review of legal and legislative updates impacting charter governance (if any).
Purpose:	Board Informative
Presented By:	Suzanne Madison Goldstein
Materials:	To Be Distributed
Est. Time:	10 min
Minutes:	Not at this time, but can look forward to going over new legislative updates next month.

Item #4:	Development/WISHForward Updates
Description:	Review of development team's work and fundraising/planning re same
Purpose:	Board Informative
Presented By:	Karina Fedasz
Materials:	N/A
Est. Time:	5 min
Minutes:	Gala raised nearly \$600k including pledges. Upcoming plans ongoing for May 8th Golf Event. Started with very little money, so this is a real win for WISHForward as they enter their second year. Goal is \$1m by year end. Looking to continue fundraising efforts for the capital campaign. Party Books are happening and the community at large are enjoying these events. Really grateful for the recent painting event hosted by 11th grade parent. Finance Committee will share their research and policy with WISHForward. Lots of heavy lifting from Mike Goldstein, Neal Mendelsohn and Raj Makwana.

Item #5:	Curriculum Update
Description:	Report from Curriculum Committee
Purpose:	Board Informative
Presented By:	Dr. Vicki Graf
Materials:	N/A
Est. Time	5 min

Minutes:	No updates at this time.
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Item #6:	CA School Dashboard Indicators
Description:	Discuss CA Dashboard items
Purpose:	Board Informative
Presented By:	Dr. Shawna Draxton
Materials:	CA Dashboard for WISH Community and Academy
Est. Time	5 min
Minutes:	Had a robust dive into this with school teams and Oversight Visits.

Item #7:	EL Outreach Update
Description:	Outcomes of past outreach/new strategies to be implemented
Purpose:	Oversight
Presented By:	Dr. Shawna Draxton
Materials:	See Executive Director's monthly report
Est. Time	10 min
Minutes:	Held all of the tours. WISH website is in multiple languages and have had interpreters at tours.

Item #8:	Board Development and Recruitment
Description:	Update
Purpose:	Discussion
Presented By:	Miles Remer
Materials:	None
Est. Time:	10 min
Minutes:	One open position available. Karina Fedasz and Dr. Graf have shared recommendations with Miles Remer.

Item #9:	Board Retreat Wrap Up/New Board Committee Role Assignment
Description:	Discuss March Retreat's takeaways
Purpose:	Strategic planning
Presented By:	Miles Remer/Julie Grimm
Materials:	Board Folder
Est. Time:	15 min
Minutes:	Strategic Plan looks at what are the key priorities for money, people/talent, facilities and time. 4 strategic priorities led by specific committees will take objectives and action steps. Highlights include a second objective which will focus on evaluating risk and exposure. Priority four is dealing with operations at current locations but need continued relationship development. Priority five is focused on how with WISHForward and partnership of the Finance Committee. Draft charters have green highlighted fields to be filled out by committees within the next 60 days. Ben Tysch suggested adding a Personnel Committee to support some of the key areas of the retreat's plan. Julie Grimm responded that it is possible that the

	Executive Committee can handle this, but it will show itself when rightsizing what board committees are already in place. Julie Grimm thanks Miles Remer and Karina Fedasz for all of their help with this document.
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V. ITEMS FOR BOARD ACTION

A. CONSENT ACTION ITEMS: Items for action below assigned by the Board at the meeting to be adopted by a single vote. Any item may be pulled off of consent for further discussion by any Board Member at any time before action is taken.

Item #1:	Approval of Board Minutes from March 9, 2023 (both written and audio)
Description:	Review and approve March 9, 2023 meeting minutes
Purpose:	Vote
Presented By:	Suzanne Madison Goldstein
Materials:	March Meeting Minutes
Est. Time:	2 min

Ben Tysch moved to approve this item on the consent agenda, Suzanne Madison Goldstein seconded. The item passed unanimously (Y - Remer, Fedasz, Swanlund, Graf, Tysch, Goldstein, McCullough, Grimm, Makwana, N - N/A, Absent - Guerra)

B. ACTION ITEMS:

Item #1:	Safe Return to In-Person Instruction and Continuity of Services Plan
Description:	State-required periodic review and revision, if necessary, of existing plan
Purpose:	Board approval necessary for any changes or revisions
Presented By:	Dr. Shawna Draxton
Materials:	Board Folder
Est. Time	5 min

The website shows the updated plan materials and has posted it for families. WISH will continue to support what the health department has in place. Dr Victoria Graf moved to approve this item, Raj Makwana seconded. The item passed unanimously (Y - Remer, Fedasz, Swanlund, Graf, Tysch, Goldstein, McCullough, Grimm, Makwana, N - N/A, Absent - Guerra)

Item 2:	Non-Profit IRS Form 990 Policies
Description:	The IRS Form 990 is the annual information return filed by most non-profit charter schools. The IRS Form 990 includes a Governance, Management and Disclosure section. May is the final deadline for the prior fiscal year's Form 990.
Purpose:	Discussion and vote
Presented By:	Ben Tysch/Mike Johnston

Materials:	Board Folder
Est. Time:	5 min

The policy was updated within recent years so there is no necessity to review and update this year. Item is tabled.

Item 3:	FY 21/22 990 Tax Filing
Description:	Annual Federal Tax Filing
Purpose:	Discussion and vote
Presented By:	Ben Tysch/Mike Johnston
Materials:	Board Folder
Est. Time:	5 min

This matches the audit and has been reviewed by Mike Johnston and Jennie Brook. Ben Tysch moved to approve this item, Suzanne Madison Goldstein seconded. The item passed unanimously (Y - Remer, Fedasz, Swanlund, Graf, Tysch, Goldstein, McCullough, Grimm, Makwana, N - N/A, Absent - Guerra)

Item #4:	23-24 WISH Community School Calendar & Instructional Minutes
Description:	Review and approval of the WISH Community School academic calendar and instructional minutes for the next school year
Purpose:	Review and vote
Presented By:	Jennie Brook
Materials:	Board Folder
Est. Time	10 min

The calendar is basically the same as this year. First day of school is in alignment with LAUSD. LAUSD ends a week before us because LAUSD removed one of their weeks of Winter Break. Our calendar now recognizes Armenian Genocide Rememberence Day in April. Instructional minutes vote will be tabled for May. Dr Victoria moved to approve the proposed school calendar, Karina Fedasz seconded. The item passed unanimously (Y - Remer, Fedasz, Swanlund, Graf, Tysch, Goldstein, McCullough, Grimm, Makwana, N - N/A, Absent - Guerra)

Item #5:	23-24 WISH Academy High School Calendar & Instructional Minutes
Description:	Review and approval of the WISH Academy High School academic calendar and instructional minutes for the next school year
Purpose:	Review and vote
Presented By:	Jennie Brook
Materials:	Board Folder
Est. Time	10 min

Matthew Swanlund moved to approve the school calendar, not including instructional minutes, which are tabled until the next meeting. Karina Fedasz seconded. The item passed unanimously

(Y - Remer, Fedasz, Swanlund, Graf, Tysch, Goldstein, McCullough, Grimm, Makwana, N - N/A, Absent - Guerra)

Item #6:	23-24 WISH Board Meetings Calendar
Description:	Review and approval of the WISH Board Meetings calendar for the next school year
Purpose:	Review and vote
Presented By:	Suzanne Madison Goldstein
Materials:	Board Folder
Est. Time	10 min

Ben Tysch moved to approve this item, Dr. Victoria Graf seconded. Item passed 8-0-1 (Y - Remer, Fedasz, Swanlund, Graf, Tysch, Goldstein, McCullough, Grimm, Makwana, N - N/A, Abstain - Grimm, Absent - Guerra)

Item 7:	Ratification of Planet Bravo contract for 22-23 school year
Description:	Ratification of 22-23 contract inadvertently omitted in approved budget packet
Purpose:	Discussion and vote
Presented By:	Jennie Brook
Materials:	Board Folder
Est. Time	5 min

Discussion of longstanding annual agreement with Planet Bravo, a third party STEM/IT vendor. This year's contract was inadvertently omitted at the commencement of the year and needs to be ratified. Ben Tysch moved to approve this item, Julie Grimm seconded. The item passed unanimously (Y - Remer, Fedasz, Swanlund, Graf, Tysch, Goldstein, McCullough, Grimm, Makwana, N - N/A, Absent - Guerra)

Item #8:	Open Investment Account
Description:	Proposal and board resolution authorizing staff to open a brokerage account that can be used for risk management and higher earnings.
Purpose:	Discussion and vote
Presented By:	Ben Tysch
Materials:	None
Est. Time	5 min

The board reviewed the Resolution regarding Brokerage Account. Discussion is listed above in the Items for Board Information. Ben Tysch moved to approve this item, Julie Grimm seconded. Item passed 8-0-1 (Y - Fedasz, Swanlund, Graf, Tysch, Goldstein, McCullough, Grimm, Makwana, N - N/A, Abstain - Remer, Absent - Guerra)

Item #9:	Chromebook Order for 23-24
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Description:	Total order for new Chromebooks for upcoming academic year is over ED approval range per WISH fiscal policies and procedures
Purpose:	Vote
Presented By:	Jennie Brook
Materials:	None
Est. Time	5 min

The AUE ended in June 2022 for 145 chromebooks which will need to be replaced. Recommendation is for the AUE 2030 quote. Raj Makwana moved to approve this item, Ben Tysch seconded. The item passed unanimously (Y - Remer, Fedasz, Swanlund, Graf, Tysch, Goldstein, McCullough, Grimm, Makwana, N - N/A, Absent - Guerra)

Item #10:	Nomination of Board Members
Description:	Board approval of Nomination of Board Members with Terms Expiring (Suzanne Madison Goldstein, Victoria Graf, Benjamin Tysch)
Purpose:	Discussion and vote
Presented By:	Miles Remer
Materials:	None
Est. Time	5 min

Suzanne Madison Goldstein, Dr. Victoria Graf and Ben Tysch are nominated to another 2 year term. Julie Grimm moved to approve this item, Matthew Swanlund seconded. The item passed unanimously (Y - Remer, Fedasz, Swanlund, Graf, Tysch, Goldstein, McCullough, Grimm, Makwana, N - N/A, Absent - Guerra)

Item #11:	Liability and Workers Comp Insurance Carrier
Description:	Advance board approval necessary to exercise potential termination option of current CGL and Workers Comp coverage at policy expiration
Purpose:	Discussion and vote
Presented By:	Ben Tysch/Jennie Brook
Materials:	None
Est. Time	5 min

Ben Tysch explained the necessity of the preliminary notice while we evaluate insurance options. Ben Tysch moved to approve this item, Julie Grimm seconded. The item passed unanimously (Y - Remer, Fedasz, Swanlund, Graf, Tysch, Goldstein, McCullough, Grimm, Makwana, N - N/A, Absent - Guerra)

VI. CLOSED SESSION ITEMS:

Item #1:	Pending Litigation and/or Conference with Legal Counsel
Description:	<u>Conference with legal counsel re pending action</u> – OAH Case No. 2022110521

	Closed session subject to: California Government Code sections 54956.9(d)(2), 54956.9(d)(4), 54956.9(e)(2), 54956.9(e)(5)
Purpose:	Information and Discussion of Pending Litigation and/or Conference with Legal Counsel
Presented By:	Suzanne Madison Goldstein with counsel from YMC
Materials:	N/A
Est. Time	10 min

Item #2:	Anticipated Litigation and/or Conference with Legal Counsel
Description:	<u>Conference with legal counsel re anticipated legal action</u> – Closed session subject to: California Government Code section 54956.9(b)
Purpose:	Information and Discussion of Anticipated Litigation with Legal Counsel
Presented By:	Suzanne Madison Goldstein with counsel from YMC
Materials:	N/A
Est. Time	10 min

The Board entered closed session at 6:23pm. The Board came out of closed session at 7:09pm.

Board President Miles Remer reported out as follows:

Item 1 - The board voted to ratify the settlement agreement as of this date. Essential terms will be disclosed in open session at a subsequent meeting. Karina Fedasz moved to approve this item, Dr. Victoria Graf seconded. Motion passed 8-1 Item passed 8-0-1 (Y - Fedasz, Graf, Tysch, Goldstein, McCullough, Grimm, Makwana, N - Swanlund, Abstain - N/A, Absent - Guerra)

Item 2 - The board voted to authorize the executive director and director of special services to finalize a settlement agreement along the lines discussed with the board. Julie Grimm moved to approve this item, Ben Tysch seconded. Motion passed 8-1 Item passed 8-0-1 (Y - Fedasz, Graf, Tysch, Goldstein, McCullough, Grimm, Makwana, N - Swanlund, Abstain - N/A, Absent - Guerra)

Settlement report forthcoming.

IX ADJOURNMENT:

Board President Miles Remer adjourned the meeting at 7:10pm.